

RCPS Members' Exhibition 2023

Artist Submission Form (*Maximum of 3 pieces per artist – we guarantee that at least one will be selected*).

First Name:		Surname:	
Address:			
Contact Number:			
Email Address:			
Category:	Painting / Print / Illustration / Graphics / Textiles / Photography / 3D /Other		

Title of Works	
Year of Completion:	
Medium:	
Price: (if for sale)	
Brief biography &/or description of piece(s): (max.100 words) <i>An opportunity to share information about your work; to be displayed alongside it.</i>	
Contact details you would like displayed:	

Size(s) of piece(s):	
Detail of specific display, hanging requirements or preferences:	

Notes:

- Please include/attach images of the work being displayed.
- Please make sure a label with artist's name and phone number is firmly attached to back/bottom of artwork.
- By submitting your work you are agreeing to the terms and conditions on the sheet attached.

Information, Terms and Conditions

Key dates:

- Deadline for completed entry forms: **Tuesday 4th July**
- Dates to deliver artworks to The Poly: **Tuesday 18th July – Saturday 22nd July 10am – 4pm**
- Exhibition opens to the public: **Tuesday 1st August 10am – 5pm.**
- Private View: **Tuesday 1st August 5pm – 7 pm**
- Exhibition closes: **Saturday 19th August at 2pm**
- Collection of artworks: **Saturday 19th August 2pm – 5pm, Monday 21st August 10am - 4pm, Tuesday 22nd August 10am – 4pm, Wednesday 23rd August 10am – 4pm.**

Eligibility

- Submissions can only be made by members of the RCPS. Membership is £30 per year; more info can be found here: <https://thepoly.org/get-involved/membership>
- Work must not have been submitted before to the Members Exhibition in previous years.
- Work submitted must be by the member themselves.
- Please include/attach images of the work being displayed.
- Please make sure a label with artist's name and phone number is firmly attached to back/bottom of artwork.
- You can submit up to three pieces, we guarantee that at least one will be selected and entered into the show.
- We are not accepting multiple cards and prints this year.

Display requirements/Hanging details

- 2-D work must be ready to hang, strung and D-ringed. Un-strung work will not be accepted.
- For 3-D work, a method of display must be specified. If any work is particularly large or has any special display requirements, this should be outlined in submission.

Use of Work

When selecting work, please remember that the exhibition is open to the public and artwork should be family friendly. The RCPS retains the right not to include any works that are unsuitable for this exhibition.

The RCPS may photograph and use images for promotional purposes.

Loss & Damage

The RCPS cannot be held responsible for any loss or damage to artwork.

Sales

If the work is for sale, its price must be set by the artist and indicated on the submission form.

20% commission + VAT on any work sold will be taken by the RCPS and will contribute to the upkeep of the building and the future of the society. Sold work cannot be removed until the end of the show, unless agreed by the artist.

Invigilating the exhibition

We would like to encourage artists to help with the invigilation of the exhibition. A timetable will be arranged closer to the event.

Please email your completed form to: guild@thepoly.org or post to Sarah Edom or Jasmin Ford, The Poly, 24 Church Street, Falmouth, TR11 3EG